

INFORMATION PACKET

Table of Contents

Friday, January 25, 2019



Item	Pages
Table of Contents	1
The Grid - Council Meeting Agendas and the Grid Addendum	2-6
Alcoholic Beverage Codes Sheridan and Cheyenne	7-8
Charter Communications Price Increase 01.21.19	9
Metro Animal Shelter Newsletter January 2019	10
WAM Info 2019 Legislative Summary Week 2	11-15
WAM Info Legislative Interim Topics Request Form	16-18
WAM Info Severance Mineral Royalty and Lottery Distributions 01.24.19	19-24
WAM Info Summary of Municipal Responses to HP105 Municipal Services Recovery Action	25-27
WAM Info WAM Region Board of Directors	28

We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid
A working draft of Council Meeting Agendas

January 29, 2019**Councilmembers Absent:**

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Beginning Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
CNFR Ticket Sales	Direction Requested	20 min	4:30
Community Promotions (Fleur Tremel)	Move Forward for Approval	30 min	4:50
Budget Calendar (Tom Pitlick)	Information Only	10 min	5:20
CATC Route Modification Update (Aaron Kloke)	Direction Requested	30 min	5:30
State Liquor Liability - Overserving (John Henley)	Information Only	5 min	6:00
Council Goal Discussion	Direction Requested	30 min	6:05
Agenda Review		30 min	6:35
Legislative Update		10 min	7:05
Council Around the Table		20 min	7:15
Approximate Ending Time			7:35

February 5, 2019**Councilmembers Absent:**

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
C = Item is on Consent N = Item is <u>not</u> on Consent					
Pre-Meeting: Exchange Student Meet and Greet (tentative)					
Bright Spot - Francisco Deluca, Exchange Student (tentative)					
Bright Spot - Update on the Wyoming Reads Program from Dale Bohren, Steve Hopkins & Lisa Scroggins					
Establish February 19, 2019 as the Public Hearing Date for Consideration of an Ordinance Amending Chapter 10.60 of the Casper Municipal Code - Abandoned Vehicles.	C				
Amending Section 10.24.010 of the Casper Municipal Code. (Speed Zone Near the Wyoming Medical Center) Public Hearing/First Reading		N			
Zone Change of Lots 4, 5, & 6, Block 19, Wyoming Industrial Park Addition (Replat Block 19, Lots 4-8), Located at 1037 & 1005 Foster Road, and 925 Salt Creek Parkway, from PUD (Planned Unit Development) to M-1 (Limited Industrial).		N			
New Resort Liquor License No. 7 for Fund I, LLC d/b/a Ramada Plaza Riverside Hotel & Convention Center Casper, Located at 300 West F Street to Casper, LLC d/b/a Ramada Plaza Riverside Hotel & Convention Center Casper, Located at 300 West F Street.		N			
Transfer of Ownership for Retail Liquor License No. 36, for Urban Market Wines, LLC d/b/a Urban Bottle Wine & Spirits.		N			
Vacation and Replat of Betty Luker Parkway Campus #2 and a Portion of Elkhorn Valley No. 5, Lot 1, to Create Elkhorn Village Addition, Comprising 21.0 Acres, More or Less; and Consideration of a Request for Rezoning of the Proposed Elkhorn Village Addition from PUD (Planned Unit Development), AG (Urban Agriculture), and R-2 (One Unit Residential) to Entirely R-2 (One Unit Residential), Said Property is Generally Located Northeast of the Intersection of Newport and E. 12th Streets. Public Hearing/Third Reading			N		
Amending Chapter 6.04 of the Casper Municipal Code - Animal Care and Control Ordinance 2nd Reading			N		

The Grid
A working draft of Council Meeting Agendas

Liquor License Ordinance Amending Chapter 5.08 of the Casper Municipal Code - 2nd Reading			N	
Approve Casper Bus Route Changes.			C	
Amendment No. 2 to the Ice Hockey Development Escrow Agreement			C	
Authorizing the execution of an M-54 Utility License with the Wyoming Department of Transportation for the installation of a 1.5-inch, schedule 80, low pressure sanitary sewer service line to provide sewer service to 11105 and 11115 West US Highway 20/26.			C	
Authorizing a Transportation Alternatives Program Agreement with the Wyoming Department of Transportation for the Morad Park to Walmart Trail Project, in the Amount of \$220,325.60.			C	
Authorizing a Contract for Professional Services with Civil Engineering Professionals, Inc., in the Amount of \$90,000 for the North Beverly Street Improvements Project.			C	
Authorizing a Contract for Professional Services with CH2M Hill Engineers, Inc., in the Amount of \$254,985, for the WWTP Secondary Treatment Improvements Project.			C	
Authorizing Change Order No.1 with ITC Electrical Technologies for a Tim Extension of 445 Days for Substantial Completion, 430 Days for Final Completion, and a Price Deduction of \$30,675 for the Sam H. Hobbs Wastewater Treatment Facility Emergency Generator Project.			C	
Authorizing Amendment No. 1 to the Contract for Professional Services with ARCADIS U.S., Inc., in the Amount to \$21,000, for the Sam H. Hobbs Wastewater Treatment Facility Emergency Generator Project.			C	
Declaring Certain City-Owned Property as Surplus Property. (Volleyball Equipment and GamePlex Rink System)			C	
Declaring Certain City-Owned Property as Surplus Property. (Zamboni)			C	
Approving the Purchase of Fifty-two (52) Ballistic Vest Carriers and Accessories and an Additional Fifty-two (52) Ballistic External Vest Carriers without Accessories, in the Amount of \$31,148, from Galls Safety and Survival Gear.				
Appointment of Planning & Zoning Commissioners to the Old Yellowstone District Advisory Committee.				C
Executive Session - Two - Property/Land				

February 12, 2019**Councilmembers Absent:**

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Beginning Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Cedar Springs Wind Energy Project Overview (Consultant: Nextera Energy Resources)	Information Only	15 min	4:30
Restricted Parking Areas (John Henley)	Direction Requested	20 min	4:45
Island Annexation (Carter Napier)	Direction Requested	20 min	5:05
Agenda Review		20 min	5:25
Legislative Update		10 min	5:45
Council Around the Table		20 min	5:55
Approximate Ending Time			6:15

The Grid
A working draft of Council Meeting Agendas

February 19, 2019**Councilmembers Absent:**

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
C = Item is on Consent N = Item is <u>not</u> on Consent					
Pre-Meeting: Distribution of 2/5 Executive Session Minutes					
Establish March 5, 2019 as Public Hearing Date for Consideration of a Vacation and Replat of Cabin Creek Estates No. 3, Lot 1, and Plat of a Portion of the Paradise Valley Golf Course, to Create Cabin Creek No. 4, Comprising 0.22-Acres, More or Less, Located on the West Side of Fairway Drive.	C				
Ordinance Amending Chapter 10.60 of the Casper Municipal Code - Abandoned Vehicles. Public Hearing/First Reading		N			
Annual Renewal of Liquor Licenses.		N			
Amending Chapter 6.04 of the Casper Municipal Code - Animal Care and Control Ordinance 3rd Reading			N		
Liquor License Ordinance Amending Chapter 5.08 of the Casper Municipal Code - 3rd Reading			N		
Amending Section 10.24.010 of the Casper Municipal Code. (Speed Zone Near the Wyoming Medical Center) 2nd Reading			N		
Authorizing a Contract for Professional Services with Altitude Recycling Equipment, LLC, in the Amount of \$472,350.00 for the Casper Materials Recovery Facility (MRF) Baling System Procurement and Installation Project.				C	
Authorizing a Contract for Outside-City Sewer Service with Mark W. and Susan E. Kerns.				C	
Acknowledging the Receipt of Financial Disclosure Information from City Officials with Public Fund Investment Responsibility.					C

February 26, 2019**Councilmembers Absent:**

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Beginning Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
		20 min	4:30
		20 min	4:50
Agenda Review		20 min	5:20
Legislative Update		10 min	5:30
Council Around the Table		20 min	5:50
Approximate Ending Time			6:10

March 5, 2019**Councilmembers Absent:**

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
C = Item is on Consent N = Item is <u>not</u> on Consent					
Bright Spot - Paul Zowada (tentative - confirming availability)					
Bright Spot - Retired City employee resuscitated by WMC employees (tentative - he is considering)					

The Grid Addendum

Proposed Work Session Agenda Items

Item	Proposed Date	Notes
Sanitary Sewer Interceptor State Revolving Fund Loan Application	February 26	Application Due in March
Plains RFP		Any time after Feb 13th
Downtown Parking Study Implementation		
Goodstein Lot Lease (Long Term Plan)		
Property Code Revisions		Anytime after January 2019
Parking on the Parkways		Anytime after January 2019
David Street Station 501(c)(3)		
Sidewalk Cafés		
Historic Preservation & Building Codes (example - Marvin Piel's property)		

Staff Suggested Items:

Wages		
Sign Code Revisions		
Health Plan Update	February 26	

**Sheridan
Municipal Code**
**Sheridan,
Wyoming**

Current through Ordinance 2193 and the October 2018 code supplement. For more recent amendments to this code, refer to the [CodeAlert](#) page.

This document is provided for informational purposes only. Please read the full [disclaimer](#).

- [Municipal Code Table of Contents](#)
- [Search](#)
- [Ordinance List](#)
- [Statutory References](#)
- [CodeAlert - Recently Passed Ordinances](#)

Links:

- [City of Sheridan - Home Page](#)

Contact:

Sheridan City Clerk:
307-674-6483

Sheridan Municipal Code

Up	Previous	Next	Main		Search	Print	No Frames
--------------------	--------------------------	----------------------	----------------------	--	------------------------	-----------------------	---------------------------

[Chapter 4 ALCOHOLIC BEVERAGES](#)

4-5 Mandatory standards for the sale and possession of alcoholic beverages.

Every liquor licensee and/or his or her employees shall conform to the following mandatory standards when selling and serving alcoholic beverages in the city. Each violation of a standard set out in this section shall constitute a misdemeanor punishable by a fine of not more than seven hundred fifty dollars or other penalty per Sheridan City Code, section 9-1.

(a) *Standards.* For this chapter, the following standards of conduct shall apply:

(1) Refuse to serve any patron who is obviously intoxicated, or is obviously physically endangering people or property in the licensed premises or dispensing area or in an area approved for temporary service pursuant to a permit issued under section 4-8. For the purposes of this section, "obviously intoxicated" shall mean an individual who is inebriated to the extent that the person appears substantially impaired and the impairment is evident by actions such as slurred speech, uncoordinated physical actions or physical dysfunction which would be obvious to a reasonable person.

(2) Order any patron to leave and depart who is endangering people or property in the licensed establishment and notify the Sheridan police department of any criminal incident as soon as reasonably possible.

(3) Refuse to sell, give, or deliver alcoholic liquor or malt beverage to any person under the age of twenty-one years.

(4) Report other criminal activity in the licensed building, dispensing area or on the licensed premises as established by local, state or federal law, as soon as reasonably possible.

(5) Comply with the training and records maintenance requirements of section 4-4(e).

(6) No retail liquor licensee or their employee(s) shall deliver, cause to be delivered or engage in the business of making deliveries of any alcoholic or malt beverage to any person, except at the licensed premises.

(7) Post in a prominent location, a conspicuous notice to the public required in section 4-11.

(8) Clearly post occupancy limits and limit access so as not to exceed the occupancy limit as established by the International Fire Code as adopted by the city.

A licensee shall not be subject to multiple convictions arising out of the same set of facts, events, date and time for the purposes of this section.

(b) *Public responsibility.*

(1) No person shall consume or carry in open containers alcoholic liquor or

5.12.160 - Violations.

- A. It shall be unlawful for any person to knowingly submit false information on an application for any license or permit authorized under this chapter. Each application submitted shall be affirmed as being true and correct to the best of the applicant's knowledge. If, in the opinion of the city attorney, a licensee or permittee has violated this subsection, the city attorney may request the governing body initiate or take action pursuant to Wyo. Stat. Section 12-7-101 through 12-7-201, to suspend or revoke the applicable license or permit.
- B. It shall be unlawful for any person to operate a bottle club within the city. Used herein, "bottle club" means an operation or enterprise in which no alcoholic liquors are sold, but where food, soft drinks and mixes are sold, and the safekeeping of liquors is provided for individual club members who bring liquors upon the premises for their own use and consumption. Income, profits or fees of the operator of a bottle club are typically derived from the sales or furnishing of mixes, ice, food or glasses, or from dues, charges, contributions, membership cards or assessments.
- C. It shall be unlawful for any licensee, permittee or their employees or agents to serve alcoholic liquor or malt beverages to a person who is excessively intoxicated, displays impaired coordination and signs of being a danger to self or others.
1. A licensee, permittee or their employees or agents shall not allow an excessively intoxicated person, who is a danger to self or others, to frequent or loiter on the licensed premises except where the intoxicated person has been refused service of further alcoholic liquor or malt beverages and the licensee, permittee or their employees or agents allows the person to remain on the premises for the purpose of eating food, seeking medical attention, arranging transportation that does not involve the person operating a motor vehicle, or any other circumstances where requiring the person to vacate the premises immediately would be considered dangerous to that person or to the public.
- D. It shall be unlawful for any person to consume or carry any open container of alcoholic liquor or malt beverages upon the private business premises of another without permission of the owner, manager or person in control of such private premises.
- E. No person may engage in the business of a delivery service involving alcoholic liquor and malt beverages.
- F. Except as provided by Wyoming Statute or authorized pursuant to the provisions of this chapter, liquor licensees and permit holders shall not knowingly sell or provide an

From: Roehr, Mary [mailto:Mary.Roehr@charter.com]
Sent: Monday, January 21, 2019 3:30 PM
Subject: Charter Communications Changes

Good Afternoon.

At Charter (locally known as Spectrum), we continue to enhance our services, offer more of the best entertainment choices and deliver the best value. We are committed to offering our customers with products and services we are sure they will enjoy. Containing costs and efficiently managing our operations are critical to providing customers with the best value possible. Like every business, Charter faces rising costs that require occasional price adjustments. As a result, customers will be notified that effective on or after February 21, 2019, pricing will be adjusted for the following residential video service:

- Broadcast TV Surcharge will change from \$9.95 to \$11.99

We remain committed to providing an excellent experience for our customers, in your community and in each of the communities we serve. If you have any questions about this change, please feel free to contact me at 406-671-7956 or by email at mary.roehr@charter.com.

Sincerely,

Mary Roehr



Mary Roehr | Director, Government Affairs, Colorado, Montana, Wyoming | C: 406-671-7956
951 W. Custer Ave. | Helena, MT 59601

The contents of this e-mail message and any attachments are intended solely for the addressee(s) and may contain confidential and/or legally privileged information. If you are not the intended recipient of this message or if this message has been addressed to you in error, please immediately alert the sender by reply e-mail and then delete this message and any attachments. If you are not the intended recipient, you are notified that any use, dissemination, distribution, copying, or storage of this message or any attachment is strictly prohibited.

☆The Pet Gazette☆

Brought to you by: **Metro Animal Shelter**

January 2019



2018 was a fantastic year for the Shelter!

- We sheltered nearly 3,000 animals last year
- Approximately one-third of all animals sheltered last year went home with their original owner
- Nearly 1,300 were adopted by new families or taken in by a rescue group
- The Shelter continues to partner with Breck Media Group to advocate for responsible pet ownership and adoptions. Tune in!
- ✓ 92.5 MAX
- ✓ 105.5 KOOL
- ✓ 100.5 KTED
- We continue to provide pet therapy – not sure who enjoys it more, the residents or the dogs!



Did you know?... After WWI, dogs were being trained as guides for blinded veterans. Morris Frank was the co-founder of the first guide dog school in the US.



Pictured: First graduating class of The Seeing Eye, 1929

Neuter News!

Two significant sterilization programs this year:

Beginning 7/1/18, folks who choose to adopt an unaltered dog or cat from us must deposit \$100 neuter bond. Once the adopter provides us proof of neuter, they receive their \$100 back. In the past 6 months, we've received 236 deposits and 86% have fulfilled the neuter requirements; much improved over previous years.

We continue to partner with the Animal Adoption Center and the Wyoming Shelter Project. The grant funded approximately 130 neuters prior to adoption and also provided well over 300 low income vouchers.

Neutering animals not only reduces unwanted litters, but it also gives people a better-behaved pet.



This is Christopher...he came to us stray on 12/17 and nobody has come for him. His neuter was sponsored and so was his adoption fee! Thank you to the kind folks that provided that for him. He is only about 3 years old and ready for a new home!

January is National train your dog month. Here are some reasons to train your dog:

- Strengthens the bond between you and your dog
- Decreases or eliminates bad behavior issues
- Provides enrichment to stimulate your dog's brain
- Gives your dog a "job"
- Creates less work for you in the long run

And because of the reasons listed above...a trained dog is **SIX TIMES** less likely to be surrendered to a shelter

If you need help getting started, check locally – we have resources in this community that can help you train your dog to be his best.



It is never too soon or too late to train your dog, and no matter what age – don't give up on him!





WEEK TWO AT THE CAPITOL

Week 2 at the Capitol continued with the introduction of dozens of new bills. As of the writing of this email, 219 House Bills, 126 Senate Files, 8 House Joint resolutions and 8 Senate Joint Resolution had been introduced. We expect the number of bills to continue to grow until January 29, when the deadline for bill introduction will stop the introduction of new bills. Of the 361 filed bills, WAM is monitoring 118 bills.

The WAM Website www.wyomuni.org contains information on all the bills we are tracking and identifies bills that directly and indirectly relate to WAM. The following is a summary of several of the most important bills WAM is tracking. Please note these are not all of the bills we are following, but the ones that most directly affect our members. As noted, the full legislative summaries and bill status are on the WAM website.

CREG Report

The January CREG report revised state revenues down by \$125.1 million from the October 2018 Report. The forecast for General Fund Revenues was down by \$67.3 million, and school revenue was down by \$57.8 million. While the sales tax revenues were up, lower oil prices, severance tax revenues and investment income pulled down the forecast; the principal driver is low oil prices.

State Budget

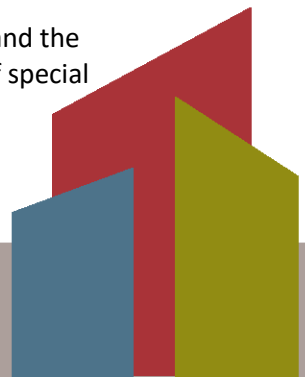
Governor Gordon submitted a revised supplemental budget to the Joint Appropriations Committee (JAC). The revised supplemental budget added money to the wildlife trust fund and created a new position in State Lands to assist local governments with capital construction, grants and dealing with the federal government.

On Thursday, the JAC moved the \$25 million for local governments that Governor Mead had included in his budget and reallocated it to **land fill operations. WAM is opposed to this adjustment.**

House Bill 66 - Statewide Lodging Tax

This bill would impose a 5% statewide lodging tax on short term lodging. Of this amount 3% would be used to fund the Department of Tourism (effectively taking it out of the state general fund), and 2% would be sent back to the local governments for tourism purposes. The bill includes a Tourism Reserve Account, that when the Reserve Account reaches the reserve target, excess funds will be transferred into the School Foundation Fund. WAM supports this bill.

HB 66 passed the House on Thursday by a wide margin. The House amended the bill to expand the definition of promotion to include expenses associated with the promotion and execution of special events.





House Joint Resolution HJ02

HJ02 is a joint resolution that would modify the Wyoming Constitution with respect to the debt limit for cities and towns. When adopted in 1889, the Constitution provided “*no city or town shall in any manner create any indebtedness exceeding four per cent (4%) of the assessed value of the taxable property therein, except that an additional indebtedness of four per cent (4%) of the assessed value of the taxable property therein may be created for sewage disposal systems*”.

HJ02 would remove the 4% limitation on debt for sewage disposal systems and replace it with a limit to be established by the Wyoming. If approved, this issue would be placed on the statewide ballot in November 2020. WAM supports this bill.

SF57 Public Records

This bill relates to the production of public records to include setting time limits for production, designating the custodian of records, provides for appeal processes, sets penalties including felonies for noncompliance to include termination of employment. The proposed bill causes numerous concerns for municipalities and many other entities. A group of the entities have drafted amendments to the bill and delivered to the Chairman of the Senate Corporations Committee. WAM opposes the bill in its current form.

Other bills of interest

As noted previously, there have been over 350 bills introduced to date, many have no impact on cities and towns; the following have been introduced and are of interest to the WAM membership.

House Bill 67 – Sales Tax Modifications

This bill would reduce the state sales tax by .5% and eliminate a number of sales tax exemptions. This bill has been introduced and referred to House Appropriations Committee. WAM is monitoring this bill.

House Bill 69 – Marketplace Facilitators

This bill would effectively tax internet sales. As noted last week, it is estimated to generate \$3.5 million for local governments in FY 2020. This bill passed the House on Thursday and is awaiting action in the Senate. WAM supports this bill.

House Bill 81 – Omnibus Water Bill - Planning

HB 81 funds a number of water projects around the state. The bill appropriates \$6.4 million from the Water Development Funds for planning of water projects around the state. WAM supports this bill.

House Bill 95 – Specific Purpose Tax Excess Funds

This bill addresses how excess SPET funds are to be allocated to include distribution to cities and towns. WAM supports this bill.





Wyoming
Association of
Municipalities
Building Strong Communities

House Bill 98 – Rights of Way Communication Services

This bill authorizes the use of rights of way for communication services, (telephone, internet, broadband, etc.). The bill acknowledges a statute change that communication companies are distinct from public utilities. This bill still requires a franchise agreement and allows for the imposition of a franchise fee. WAM is monitoring this bill.

House Bill 105 - Municipal Services Recovery Action

This bill will preempt cities and towns who provide service (water, sewer, sanitation, electricity, etc.) from collecting final billings from property owners. When a renter defaults on the fees, most of the cities/towns seek payment from the property owner. WAM has presented a report to a requesting legislator through the Legislative Service Office detailing the problems with this bill and total opposition. WAM is opposing this bill and took this position prior to the legislator's request.

House Bill 146 – Local Government Publication Requirements

This bill modifies the publication requirements for local governments. It continues to require the publication of salaries for public officials, but no longer requires that names of the officials be published. This passed House Corporations and is awaiting action in the House. WAM supports this bill.

House Bill 151 – Ban on Sanctuary Cities

This bill prohibits the implementation of immigration sanctuary policies by cities, towns and counties, and disallows federal and state funds to be distributed to local government if there is non-compliance. WAM opposes this bill.

House Bill 179 – Food Truck Bill

This bill provides for the state licensure of food trucks. It authorizes a licensee to operate a food truck “within any city, town or county in the state, including public rights of way”. It restricts local governments from unduly interfering with the operation of food trucks, but does allow some limited regulation (reasonable time, place and manner) as necessary to provide for public health and safety. This bill has been introduced and referred to the House Corporations Committee. WAM opposed a similar bill in 2018 and opposes this bill version.

HB 183 - Repeal of Gun Free Zones

This bill repeals the gun free zones established via previous legislation. The bill also preempts local government authority. WAM is monitoring this bill.

HB 188 – City and Town Zoning Protests



This bill modifies the requirements for protesting zoning changes in city or town regulations. It reduces the number of protests (from 20% to 10%) and increases the area considered immediately adjacent (from 140 feet to 200 feet). A protest would require 2/3 majority to be effective. WAM opposes this bill.

House Bill 196 – Local Regulation – Subdivisions

This bill amends exemptions for subdivisions in a county. Although this is a county related bill WAM is monitoring this bill.

SF 20 – Surface Drainage Systems

This bill authorizes municipalities to fund surface water drainage projects by assessing fees for municipal residents. WAM supports this bill.

SF 48 - Unemployment Compensation-seasonal employees

This bill allows an employer to apply to the Department of Work Force Services (DWFS) to be a designated seasonal employee and not to pay unemployment for seasonal workers when not justified. This bill must be in compliance with the Federal Department of Labor rules. The Senate Labor Committee heard the bill this week and it was revealed by the DWFS that it would cost \$700,000 to pay for a software component to manage such exemption. WAM was asked if municipalities would cost share as no appropriation exists. WEAM responded that the quick answer is no as WAM brought forward this topic to reduce expenses; however, WAM is checking with municipalities. WAM initially supported the bill, however, with this new information it must reassess its position. The bill was tabled by the Labor Committee.

SF 49 County Zoning - Schools

This bill relates to counties and exempts private school from zoning authority. Although this is a county bill WAM is monitoring it.

SF 52 – Special Permits for alcoholic beverage - exceptions

This bill amends the applicability of permits for malt beverages, amends time frames and addresses sales and selling. WAM supports this bill.

SF 59 - Water Omnibus – Construction

This bill relates to funding for water construction projects. WAM supports this bill.

SF 75 - Repeal of Gun Free Zones

This bill preempts local government and provides authority to the state to regulate firearms, weapons and ammunition. WAM is monitoring this bill.



Wyoming
Association of
Municipalities
Building Strong Communities

SF 79 - Employee Group Insurance – Local Governments

This bill allows local government entities to provide coverage through the state employees' group insurance program for employees and officials. WAM membership passed a resolution to support such a measure. WAM supports this bill.

Tracking Bills on Line

The WAM website contains all the information about the bills and their status in the legislative process. If you prefer to see this data in the excel format, you can click the excel button and it will format the information into an excel spread sheet. A direct link can be found at

<https://wyomuni.org/follow-legislation>

If you have questions about any legislative issue, please do not hesitate to call Bob McLaurin (307) 413-3483, or Rick Kaysen at (307) 287-4218.



From: Rick Kaysen [mailto:rkaysen@wyomuni.org]
Sent: Friday, January 25, 2019 3:23 PM
Subject: Legislative Interim Topics 2019

Three weeks into the Legislative Session and already planning for the 2019 Interim Session and 2020 Budget Session.

Attached is the subject topic form that will be used by the legislature to develop interim topics for 2019.

To enhance the process for selection of interim committee topics, Management Council developed this form for consideration of potential interim committee topics to be considered by a Committee. Suggested topics may originate from any source, but must be submitted and presented to the Committee by a legislator.

Forms should be submitted to LSO by Tuesday, February 19. Management Council's interim topic meeting is tentatively scheduled for Friday, March 22.

Please review the form for topic(s) suggestions. It is likely that there may be several similar topics for WAM to submit. Bob and I will collect the suggestions and do our best to combine the topics for submittal.

The topics may also be Resolutions for WAM Membership to consider at the 2019 Summer Convention.

Please return your suggestions no later than Monday, February 11 to Bob and me.

Thank you in advance.

Enjoy the week end--

Rick Kaysen, Executive Director
Wyoming Association of Municipalities
315 West 27th Street
Cheyenne, WY 82001
307-632-0398
rkaysen@wyomuni.org
www.wyomuni.org

"Communities that don't matter, don't exist."



Interim Topic Request Form

2018 Interim Planning

Important considerations when suggesting an interim topic to the Committee:

- Faced with limited time, budget, and staff resources, the interim committee process, and identifying topics for interim study, is one of the most important tasks of the interim committee.
- In order to operate effectively, the committee must identify, prioritize and select the most significant topics for interim study.
- The committee chairmen schedule an organizational meeting toward the end of session at which interim topics are identified. An "interim study planning meeting" may follow this scenario:
 - The committee members will provide suggestions for interim study by submitting the attached form to LSO or the committee secretary.
 - The committee will receive public testimony for interim study suggestions and feedback.
 - The committee will summarize and provide a prioritized list of suggested topics to Management Council.
 - Management Council may accept, amend, or modify topics and priorities before approving the final list of interim topics for the committee.
- Interim study topics should be within the logical jurisdiction of the committee with a logical division of labor for each committee to study topics within its own area of expertise.
- Topics and concerns should be big enough or complicated enough to warrant committee "study." Interim topics typically cover, but are not limited to, the following:
 - Receive agency reports and updates required by law or requested by the committee.
 - Review of issues for which Wyoming has limited legislative options/solutions currently in place.
 - Proposals to continue previous committee studies that did not "get off the ground."
 - Proposals to relook at failed legislation during the current session.
 - Proposals to "monitor" current or anticipated federal program or activity that will impact subject areas germane to the committee.
- ✓ **Only topics submitted by a member of the committee will be considered as potential committee topics. Legislators not on the committee, members of reporting agencies, lobbyists and members of the public may fill out a form, but must have a member of the committee agree to submit (or "sponsor") that interim topic idea.**
- ✓ **All Interim Committee Topic Request Forms must be submitted to the Committee Secretaries or to LSO staff by February 19, 2019. Forms can be submitted electronically at lso@wyoleg.gov.**



Wyoming
Association of
Municipalities
Building Strong Communities

MEMORANDUM

TO: Municipal Treasurers

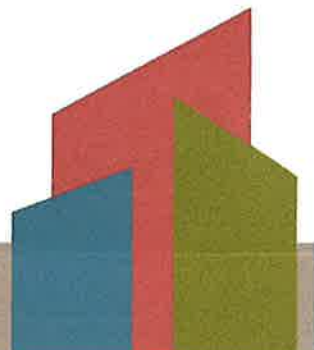
DATE: January 24, 2019

FROM: Earla Checchi

SUBJECT: Quarterly Distribution of Mineral Royalties Tax

Attached is the *quarterly distribution of the Mineral Royalties Tax* to Cities and Towns. Your Municipality should receive the distribution on January 8, or shortly after.

If you have any questions, please do not hesitate to contact me.



January, 2019

99 GAX

CITY/TOWN	AMOUNT	CITY/TOWN	AMOUNT
Afton	\$33,508.53	LaGrange	\$4,561.54
Albin	\$2,051.98	Lander	\$111,925.80
Alpine	\$14,480.71	Laramie	\$182,454.78
Baggs	\$3,613.26	Lingle	\$4,765.19
Bairoil	\$1,110.68	Lost Springs	\$46.02
Bar Nunn	\$20,593.74	Lovell	\$36,365.68
Basin	\$19,800.79	Lusk	\$34,904.82
Bear River	\$6,376.77	Lyman	\$25,851.10
Big Piney	\$11,429.21	Manderson	\$1,756.65
Buffalo	\$55,598.72	Manville	\$2,116.12
Burlington	\$4,437.85	Marbleton	\$22,513.92
Burns	\$3,412.39	Medicine Bow	\$2,332.20
Byron	\$9,137.65	Meeteetse	\$3,701.00
Casper	\$514,304.23	Midwest	\$3,756.15
Cheyenne	\$676,436.27	Mills	\$32,234.08
Chugwater	\$2,357.23	Moorcroft	\$17,434.42
Clearmont	\$1,542.33	Mountain View	\$15,849.77
Cody	\$107,747.70	Newcastle	\$35,855.28
Cokeville	\$9,356.50	Opal	\$1,678.92
Cowley	\$10,093.02	Pavillion	\$3,432.76
Dayton	\$8,302.35	Pine Bluffs	\$12,799.31
Deaver	\$2,742.83	Pine Haven	\$8,466.66
Diamondville	\$12,889.23	Pinedale	\$41,055.98
Dixon	\$796.56	Powell	\$71,462.07
Douglas	\$70,323.12	Ranchester	\$9,374.32
Dubois	\$14,467.72	Rawlins	\$76,034.61
East Thermopolis	\$2,337.37	Riverside	\$427.02
Edgerton	\$1,812.99	Riverton	\$160,927.41
Elk Mountain	\$1,568.49	Rock River	\$1,450.64
Encampment	\$3,695.39	Rock Springs	\$241,373.15
Evanston	\$152,194.66	Rolling Hills	\$5,039.52
Evansville	\$23,568.91	Saratoga	\$13,878.23
Fort Laramie	\$2,341.87	Sheridan	\$190,877.37
Frannie	\$2,341.51	Shoshoni	\$9,561.65
Gillette	\$376,633.87	Sinclair	\$3,555.78
Glendo	\$2,279.39	South Superior	\$3,499.68
Glenrock	\$30,490.23	Star Valley Ranch	\$26,285.64
Granger	\$1,456.45	Sundance	\$20,423.67
Green River	\$131,133.22	Ten Sleep	\$3,017.30
Greybull	\$28,460.76	Thayne	\$6,400.90
Guernsey	\$12,753.47	Thermopolis	\$27,689.55
Hanna	\$6,906.26	Torrington	\$66,193.31
Hartville	\$689.38	Upton	\$11,163.55
Hudson	\$6,791.86	Van Tassell	\$334.12
Hulett	\$6,600.54	Wamsutter	\$4,725.62
Jackson	\$132,115.10	Wheatland	\$40,328.55
Kaycee	\$3,189.20	Worland	\$63,676.66
Kemmerer	\$46,450.21	Wright	\$22,823.62
Kirby	\$846.61	Yoder	\$1,537.48
LaBarge	\$9,636.32	TOTAL	\$4,291,125.00
			\$4,291,125.00

Frannie:
 Park County \$215.04
 Big Horn County \$2,126.47
 Total \$2,341.51



Wyoming
Association of
Municipalities
Building Strong Communities

MEMORANDUM

TO: Municipal Treasurers

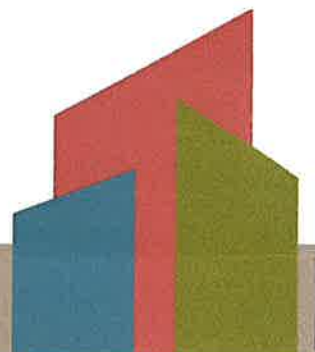
DATE: January 24, 2019

FROM: Earla Checchi

SUBJECT: Distribution of Lottery Amounts

Attached is the ***distribution of the Lottery Amounts*** to Cities and Towns. Your Municipality should receive the distribution on January 8, or shortly after.

If you have any questions, please do not hesitate to contact me.



WYOMING STATE TREASURER
 Lottery Amount for Cities and Towns
 W.S. 9-17-111 (b)(ii)

Page 4

January 2019

Alphabetically by City

City/Town	Amount	City/Town	Amount
Afton	\$6,570.66	LaGrange	\$1,556.85
Albin	\$773.41	Lander	\$20,456.01
Alpine	\$2,839.51	Laramie	\$71,140.10
Baggs	\$2,505.66	Lingle	\$1,626.35
Bairoil	\$639.87	Lost Springs	\$21.03
Bar Nunn	\$10,274.56	Lovell	\$4,507.28
Basin	\$2,454.17	Lusk	\$8,678.46
Bear River	\$15,571.32	Lyman	\$63,125.36
Big Piney	\$1,918.65	Manderson	\$217.72
Buffalo	\$19,618.20	Manville	\$526.14
Burlington	\$550.04	Marbleton	\$3,779.47
Burns	\$1,286.16	Medicine Bow	\$1,617.29
Byron	\$1,132.55	Meeteetse	\$920.92
Casper	\$256,595.04	Midwest	\$1,874.01
Cheyenne	\$254,954.73	Mills	\$16,082.13
Chugwater	\$955.59	Moorcroft	\$3,652.61
Clearmont	\$556.70	Mountain View	\$38,703.28
Cody	\$26,810.94	Newcastle	\$14,730.56
Cokeville	\$1,834.71	Opal	\$329.22
Cowley	\$1,250.96	Pavillion	\$627.39
Dayton	\$2,996.73	Pine Bluffs	\$4,824.17
Deaver	\$339.96	Pine Haven	\$1,773.82
Diamondville	\$2,527.44	Pinedale	\$6,892.17
Dixon	\$552.38	Powell	\$17,781.96
Douglas	\$32,137.06	Ranchester	\$3,383.66
Dubois	\$2,644.18	Rawlins	\$52,727.06
East Thermopolis	\$864.04	Riverside	\$296.12
Edgerton	\$904.53	Riverton	\$29,411.74
Elk Mountain	\$1,087.68	Rock River	\$565.61
Encampment	\$2,562.61	Rock Springs	\$139,057.89
Evanston	\$371,641.53	Rolling Hills	\$2,303.02
Evansville	\$11,758.92	Saratoga	\$9,624.01
Fort Laramie	\$799.27	Sheridan	\$68,897.16
Frannie	\$317.07	Shoshoni	\$1,747.53
Gillette	\$132,434.52	Sinclair	\$2,465.80
Glendo	\$924.03	South Superior	\$2,016.21
Glenrock	\$13,933.77	Star Valley Ranch	5,154.34
Granger	\$839.08	Sundance	\$4,278.88
Green River	\$75,547.38	Ten Sleep	\$767.58
Greybull	\$3,527.52	Thayne	\$1,255.15
Guernsey	\$5,170.08	Thermopolis	\$10,235.82
Hanna	\$4,789.23	Torrington	\$22,591.65
Hartville	\$279.46	Upton	\$4,586.36
Hudson	\$1,241.31	Van Tassell	\$83.07
Hulett	\$1,382.85	Wamsutter	\$2,722.48
Jackson	\$27,862.30	Wheatland	\$16,348.62
Kaycee	\$1,125.32	Worland	\$16,198.83
Kemmerer	\$9,108.39	Wright	\$8,025.39
Kirby	\$312.96	Yoder	\$524.74
LaBarge	\$1,889.58		
		TOTAL @SUM	\$2,011,307.63



Wyoming
Association of
Municipalities
Building Strong Communities

MEMORANDUM

TO: Municipal Treasurers

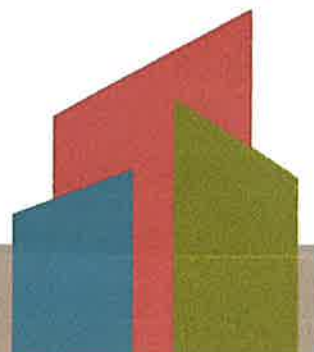
DATE: January 24, 2019

FROM: Earla Checchi

SUBJECT: Quarterly Distribution of Severance Tax

Attached is the *quarterly distribution of the Severance Tax* to Cities and Towns. Your Municipality should receive the distribution on January 8, or shortly after.

If you have any questions, please do not hesitate to contact me.



WYOMING STATE TREASURER
Mineral Severance Tax for Cities and Towns
W.S. 39-14-211(ii) 39-14-801(viii)

January 2019

Alphabetically by City

<u>City/Town</u>	<u>Amount</u>	<u>City/Town</u>	<u>Amount</u>
Afton	\$17,769.87	LaGrange	\$4,154.96
Albin	\$1,678.68	Lander	\$70,458.08
Alpine	\$7,679.25	Laramie	\$285,792.49
Baggs	\$4,080.76	Lingle	\$4,340.45
Bairoil	\$983.09	Lost Springs	\$37.10
Bar Nunn	\$20,542.93	Lovell	\$21,887.73
Basin	\$11,917.68	Lusk	\$14,533.08
Bear River	\$4,813.45	Lyman	\$19,513.47
Big Piney	\$5,230.80	Manderson	\$1,057.29
Buffalo	\$42,523.40	Manville	\$881.07
Burlington	\$2,671.04	Marbleton	\$10,303.93
Burns	\$2,791.61	Medicine Bow	\$2,633.95
Byron	\$5,499.76	Meeteetse	\$3,032.75
Casper	\$513,035.34	Midwest	\$3,746.88
Cheyenne	\$553,379.24	Mills	\$32,154.56
Chugwater	\$1,966.19	Moorcroft	\$9,357.93
Clearmont	\$1,307.70	Mountain View	\$11,964.05
Cody	\$88,292.87	Newcastle	\$32,766.67
Cokeville	\$4,961.84	Opal	\$890.35
Cowley	\$6,074.77	Pavillion	\$2,160.95
Dayton	\$7,039.32	Pine Bluffs	\$10,470.87
Deaver	\$1,650.85	Pine Haven	\$4,544.49
Diamondville	\$6,835.28	Pinedale	\$18,790.06
Dixon	\$899.62	Powell	\$58,558.94
Douglas	\$56,685.50	Ranchester	\$7,948.21
Dubois	\$9,107.52	Rawlins	\$85,872.23
East Thermopolis	\$2,355.71	Riverside	\$482.27
Edgerton	\$1,808.52	Riverton	\$101,304.93
Elk Mountain	\$1,771.42	Rock River	\$2,272.24
Encampment	\$4,173.51	Rock Springs	\$213,646.48
Evanston	\$114,882.74	Rolling Hills	\$4,062.21
Evansville	\$23,510.76	Saratoga	\$15,673.84
Fort Laramie	\$2,133.13	Sheridan	\$161,839.34
Frannie	\$1,456.09	Shoshoni	\$6,019.12
Gillette	\$276,555.14	Sinclair	\$4,015.84
Glendo	\$1,901.26	South Superior	\$3,097.67
Glenrock	\$24,577.32	Star Valley Ranch	13,939.51
Granger	\$1,289.15	Sundance	\$10,962.41
Green River	\$116,069.87	Ten Sleep	\$2,411.36
Greybull	\$17,129.93	Thayne	\$3,394.45
Guernsey	\$10,637.81	Thermopolis	\$27,906.85
Hanna	\$7,799.82	Torrington	\$60,293.27
Hartville	\$575.02	Upton	\$10,201.91
Hudson	\$4,275.53	Van Tassell	\$139.12
Hulett	\$3,542.84	Wamsutter	\$4,182.78
Jackson	\$89,090.47	Wheatland	\$33,638.47
Kaycee	\$2,439.18	Worland	\$50,888.97
Kemmerer	\$24,632.97	Wright	\$16,758.95
Kirby	\$853.25	Yoder	\$1,400.44
LaBarge	\$5,110.23		

TOTAL @SUM \$3,584,375.00

Page 1 ----- D134 \$3,584,375.00

Frannie:
 Park County \$176.21
 Big Horn County \$1,279.88
 Total \$1,456.09

Good afternoon, thanks to all who responded to my request on the subject topic. Please see response below. I believe I captured your comments and the flavor of municipalities positions. Stay tuned--

From: Rick Kaysen

Sent: Sunday, January 20, 2019 3:36 PM

To: 'LSO - Kelley Shepp' <Kelley.Shepp@wyoleg.gov>

Subject: HB105 Municipal services recovery action

Kelley, following is a synopsis from municipalities information related to HB105. Allowing municipalities to place policies in effect is consistent with home rule, local authority and determining what is best for the municipality and for all residents they serve. The comments are in no particular order and in some instance may be repetitive; however, must be shared.

In situations where a tenant fails to pay a bill for utilities, the services (electric, water, sanitation, etc.) have already been delivered to the property. The city or town has already expended the funds to deliver those services. If the property owner (or landlord) does not pay those costs, then the taxpayers (rate payers) are subsidizing the property owner. The property owner is the one who owns the property, and is profiting from it. Why should the rest of the taxpayers have to share that burden to pay that cost? The taxpayers do not receive any benefit from those services. The cost does not just go away – it is being shifted from the property owner to the rest of the taxpayers to pay for the services that the property owner indirectly received. Having a tenant not pay for these utilities is a risk a property owner takes, along with having renters that may not pay rent, or renters who may damage the property. If the property owner does not want to take that risk, they should find another way to charge the tenants.

Cities and towns generally have no idea when a tenant vacates the property. Again, it is the property owners or landlord's responsibility to manage their property, and communicate with the municipality. When a tenant vacates without telling the municipality, as is usually the case, and the municipality continues to deliver utilities and services to the property, the municipality usually has no way of knowing that anything has changed. This is why it is necessary to allow municipalities to require that property owners sign a contract to deliver services to the property. Again, if the property owner does not pay for the services, the burden just shifts to the taxpayers to pay for that service(s).

Legislative Committees have recently rejected proposed bills to allow municipalities to tax themselves to raise revenue so they are not so dependent on the state. The state has also been chipping away at the money allocated for municipalities. Now they want to micromanage the cities/towns, tell them how to collect for utilities and services that are provided, and hamper city's/towns hands behind their back when they try to collect fees for services that have been delivered. State law requires cities and towns to manage utility accounts and budget them so they are self-sustaining -- but apparently property owners don't have to pay for those services when a renter fails to make payment.

Some municipalities practice is when a tenant moves out and the municipality is notified, service converts back into the property owners name without disruption to the service. It is a practice that if a tenant has the utilities in their name, moves out and leaves a bill, these municipalities do

not try to collect from the property owner for those unpaid utilities that were in the tenants name. All uncollected utilities/services ultimately affect the rates and tax payers.

This is an overreach by the state into municipal business. The municipalities are responsible for managing and maintaining their enterprise funds, as per state statute, including the setting of rates to ensure sustainability. Utilities are delivered, and should be paid for. If the bills go unpaid, that property is being subsidized by the rest of the system users by way of increased rates to sustain the funds. Property owners with rentals are in a for profit business. It is their responsibility to manage that business, not the municipalities or the other system users. Property owners remain ultimately responsible for property taxes. It is a rare occurrence that a tenant gives notice to the municipality that they have vacated the property. A perk for the property owners being responsible for the utility bills: if a tenant doesn't pay the rent by the date specified in the rental agreement the property owner can then have services suspended. The municipalities and the state have been having conversations for years about how to reduce dependency on the state for funding. How would a bill like this possibly help in any way?

The service fees provide vital support to our enterprises and keep them operational including maintenance needs. Municipalities are tasked with this by statute! There is no less expectation for our provision of these vital services from tenant, property owner or seasonal residents. Some municipalities have an exceptionally high percentage of renters, and rental units, due to the transient populations. This bill will preempt and invalidate long-standing and successful policies for providing municipal services, and placing uncertainties on the financial stability of the municipal water and sewer utilities.

If the bill passes we would need to amend our ordinances, but this alone wouldn't place an overwhelming burden. The recommendation, as discussed with our finance and collections would be to increase our utility deposit amount to ensure the deposit would be adequate to cover delinquent accounts. Possibly the largest problem from this would be some of the deposits would become large enough that tenants could have a hard time paying the deposit, especially for a larger house. We would also have to enforce the ordinance that requires a reliable and accessible means to disconnect the water services for delinquencies. The burden of accessibility to the shut off would be the responsibility of the property owner not the tenant.

By policy and ordinance the municipality holds the property owner as the responsible party for all utility services=31 municipalities, large-mid-size-small.

By policy/practice ther municipality does not hold the property owner responsible=3, one small city and 2 towns.

All of the 34 responders oppose the bill.

Following are excerpts (most are common) from responders that I have tried to capsulize and not be overly repetitive; please note, I have used some of my own terms in trying to describe the reaction to this bill.

This is yet another example of the state taking away local control. This is an issue that municipal governing bodies should address for their respective communities. If local taxpayers and property owners do not like the ordinances that their city/town adopts, they have the option to

object during the three readings ordinance process. Municipalities are responsible and will use several means to educate property owners of this issue and ordinance changes.

This bill will drastically/significantly increase bad debt write amounts and the good paying tax/rate payers will see increases. Shifting unpaid bills to good payers as this bill will do is poor policy. Holding property owners accountable is good policy.

This bill will inhibit bills to be paid for services rendered, and funds are needed to operate and maintain utility and other service systems.

Deposits will be required of all tenants, sole way to protect potential loss of revenue.

Ordinances will be changed to require the property owner be the customer of record.

There were many descriptive adjectives used to describe the proposed bill that are accurate, not derogatory, and provides a clear message.

I trust the above is responsive and beneficial for r the requesting legislator. I certainly will make myself available to meet with the requesting legislator or any other legislator to discuss this bill.

Please let me know if you need anything further.

Rick Kaysen, Executive Director
Wyoming Association of Municipalities
315 West 27th Street
Cheyenne, WY 82001
307-632-0398
rkaysen@wyomuni.org
www.wyomuni.org

From: Rick Kaysen [mailto:rkaysen@wyomuni.org]
Sent: Monday, January 21, 2019 11:58 AM
Subject: Region Board of Directors

Good morning—

The 2019 WAM Winter Conference is Feb 20-22, Cheyenne, Little America. Quarterly Region Meetings is part of the agenda and will be held on Thursday, Feb 21, 8:00am. These are excellent gatherings to exchange ideas, receive updates, share successes and concerns, and more. There are two important items for discussion in your respective Regions.

- 1) The election of 2018 provides all of us an opportunity to meet and introduce ourselves to newly elected and reelected officials, engage in conversation, and look forward to their participation.
- 2) Board of Director positions are vacant in each of your Regions, and you will need to select Board Members to represent your Region on the WAM Board.
 - Region 4 has a City vacant position, thus the representative must come from a city classification per WAM Bylaws
 - Region 5 has an At Large vacant position, the representative can come from a city or town per WAM Bylaws

Both positions fulfill terms that expire in 2019. WAM Bylaws state that at no time shall more than two members from the same community serve as directors at any one time.

Action will be taken during the spring regional quarterly meetings to then select directors for the next term which is two year terms. Directors who are selected in Feb are eligible to be reappointed at the spring quarterly meetings.

I share the above with you to allow for preparation and discussion within your Regions so that we can utilize our time efficiently in Feb.

Please let me know if you have any questions.

AND REMEMBER—REGISTER FOR THE WINTER CONFERENCE IF NOT ALREADY DONE SO—SIMPLY GO TO WAMS WEBSITE www.wyomuni.org

Enjoy the day, and see you in February.

Rick Kaysen, Executive Director
Wyoming Association of Municipalities
315 West 27th Street
Cheyenne, WY 82001
307-632-0398
rkaysen@wyomuni.org
www.wyomuni.org

"Communities that don't matter, don't exist."